



City of Bellevue
Human Resources Department

Date: November 28, 2018
To: LEOFF 1 Disability Board members
From: Paula Dillon x 7198, Human Resources
RE: Tuesday, December 4, 2018 Regular Meeting

Please review the attached Agenda packet for the upcoming LEOFF 1 Disability Board meeting on Tuesday, December 4, 2018. The meeting will be held in Room 1E-118.

Attachments

Distribution List

Disability Board Members:

Susan Neiman, Chair
Lynne Robinson, Councilmember
Janice Zahn, Councilmember
Michael Crosby, Fire Department
Bryan Reil, Police Department

Other Copies:

Cindy Lin, City Attorney's Office
Joy St Germain, Ronald Marshall, Human Resources
Paula Dillon, Human Resources
Sandra Nunnelee, Council Coordinator
Michelle Luce, Council Coordinator
Jay Hagen, Fire Department
Steve Mylett, Police Department
Michelle Cash, Minutes taker – without attachments



City of Bellevue

Disability Board

Agenda Regular Meeting City Hall, Conference Room 1E-118

Date: Tuesday, December 4, 2018

Time: 5:30 pm Administrative Meeting
6:00 pm Business Meeting

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Approval of Minutes of Regular Meeting, November 6, 2018**
- V. Consideration of Applications for Disability Allowances**
 - A. Applications for Disability Allowances**
 - 1) Fire Department**
 - B. Applications for Disability Allowances Greater than 1 month**
 - 1) Fire Department**
- VI. Consideration of Medical Claims**
 - A. Routine claims**
 - B. Special claims**
 - C. Pre-Approved Recurring Long-Term Care Claims**
- VII. Staff Reports**
- VIII. New Business**
- IX. Unfinished Business**
- X. Announce Date & Time of next meeting: Tuesday, January 8, 2019**
- XI. Adjournment**

**CITY OF BELLEVUE
LEOFF 1 DISABILITY BOARD
Meeting Minutes**

November 6, 2018
5:30 p.m. - Administration
6:00 p.m. – Business Meeting

Conference Room 1E-118
Bellevue City Hall

MEMBERS PRESENT: Chairperson Susan Neiman
Boardmember Mike Crosby
Boardmember Bryan Reil
Councilmember Lynne Robinson¹

MEMBER ABSENT: Councilmember Janice Zahn

OTHERS PRESENT: Paula Dillon, City of Bellevue
Cindy Lin, City Attorney’s Office

MINUTES TAKER: Michelle Cash

I. CALL TO ORDER:

The meeting was called to order at 6:00 p.m. by Chair Neiman.

II. ROLL CALL:

A quorum was present.

III. PUBLIC COMMENT:

None.

IV. APPROVAL OF MINUTES:

Motion by Councilmember Robinson and second by Boardmember Reil to approve the June 5, 2018 LEOFF 1 Disability Board meeting minutes as presented. Motion carried unanimously (4-0).

¹ Arrived at 6:03 p.m.

Motion by Councilmember Robinson and second by Boardmember Crosby to approve the October 2, 2018 LEOFF 1 Disability Board meeting minutes as presented. Motion carried unanimously (4-0).

V. CONSIDERATION OF APPLICATIONS FOR DISABILITY ALLOWANCES:

A. Applications for Disability Allowances

None.

B. Applications for Disability Allowances Greater than 1 month

None.

VI. CONSIDERATION OF MEDICAL CLAIMS:

A. Routine Claims

Motion by Boardmember Reil and second by Councilmember Robinson to approve the Routine Claims as presented. Motion carried unanimously (4-0).

B. Special Claims

Motion by Councilmember Robinson and second by Boardmember Crosby to approve the Special Claims as presented.

Boardmembers discussed Member #58's claim for reimbursement for psychiatric counseling sessions. Ms. Dillon clarified that Member #58 is receiving psychiatric care from an out-of-network provider because the Member states that this is the only provider in his area who can provide the care needed. Ms. Dillon noted that the Board has approved sessions with this provider in the past. Boardmembers requested that Member #58 provide an annual update/progress report. Ms. Dillon will clarify the timing for the annual update.

Boardmembers discussed Member #58's claim for reimbursement for \$10.42. Ms. Dillon clarified that the Member had a pulmonary infection while on vacation in Ireland. The requested reimbursement amount is for a prescription. Ms. Dillon added that Premera denied this claim due to incomplete information.

There was a general discussion regarding the risks of traveling out of the country and impacts to medical coverage. As an alternative, Councilmember Robinson suggested that Members obtain traveler's insurance when traveling outside of the United States. Ms. Lin clarified that the LEOFF 1 policy covers reimbursement for medically necessary expenses.

Ms. Dillon clarified that Member #58's prescription reimbursement request was denied with the following explanation: *Express Scripts was unable to process the claim for prescription drug benefits at this for the reason indicated: because this medication was purchased outside the U.S., it requires an American equivalent (AE) drug number. To process this claim, ask pharmacy to provide it.*

Boardmembers requested that staff ask Member #58 to obtain the American equivalent drug number from a U.S. pharmacy.

At the question, motion carried unanimously (4-0) to approve Member #58's claim for reimbursement for psychiatric counseling sessions, and deny Member #58's claim for reimbursement for prescription reimbursement until the proper documentation is provided.

C. Pre-Approved Recurring Long-Term Care Claims

The pre-approved recurring long-term care claims were reviewed and included in the Board packet.

VII. STAFF REPORT:

A. 2019 Newsletter and Long-Term Care Rates

Ms. Dillon reviewed the proposed 2019 LEOFF 1 Disability Board Eleventh Annual Newsletter. She explained that the Annual Newsletter includes information about the Genworth cost of care study for assisted living. Below are the Long-Term Care Policy rates for the Puget Sound region for 2019:

- Assisted Living Facility (one bedroom unit) \$6,900/month
- Nursing Home (semi-private room) \$365/day
- Home Health Care Reimbursement (home health aide) \$38.34/hour

There was a general discussion regarding whether or not members utilizing the current long-term care rate policy should be grandfathered under the old policy or the new policy. After a brief discussion, Boardmembers agreed that the new rates should apply to all Members and no exceptions should be made.

Motion by Councilmember Robinson and second by Boardmember Crosby to approve the 2019 LEOFF 1 Disability Board Eleventh Annual Newsletter and policy changes identified in the newsletter, including the Long-Term Care Policy. Motion carried unanimously (4-0).

VIII. NEW BUSINESS:

None.

IX. UNFINISHED BUSINESS:

None.

X. ANNOUNCE DATE & TIME OF NEXT MEETING:

Chair Neiman announced that the next LEOFF 1 Disability Board meeting will be held on December 4, 2018.

XI. ADJOURNMENT:

By general consensus, the meeting was adjourned at 6:34 p.m.