

**CITY OF BELLEVUE
LEOFF 1 DISABILITY BOARD
Meeting Minutes**

May 1, 2012
5:30 p.m. – Administration
6:00 p.m. – Business Meeting

Conference Room 1E-118
Bellevue City Hall

MEMBERS PRESENT: Chairperson Susan Neiman
Boardmember Wayne Bergeron
Boardmember Bryan Reil

MEMBERS ABSENT: Councilmember Claudia Balducci
Councilmember John Stokes

OTHERS PRESENT: Paula Dillon, Human Resources
Siona Windsor, City Attorney’s Office

MINUTES TAKER: Michelle Cash

I. CALL TO ORDER

The meeting was called to order at 6:13 p.m. by Chair Neiman.

II. ROLL CALL

III. APPROVAL OF MINUTES

Motion by Boardmember Reil and second by Boardmember Bergeron to approve the April 3, 2012 Disability Board Regular Meeting minutes as presented. Motion carried unanimously (3-0).

IV. CONSIDERATION OF APPLICATIONS FOR DISABILITY ALLOWANCES

A. Applications for Disability Allowances

Motion by Boardmember Bergeron and second by Boardmember Reil to approve the Applications for Disability Allowances.

Boardmember Bergeron corrected Member #17’s claim noting the number of hours off duty was 23 on 04/16/12, rather than 48 as stated in the Board packet.

At the question, motion carried unanimously (3-0) to approve the Disability Allowances.

B. Applications for Disability Allowances Greater than 1 month

None.

V. CONSIDERATION OF MEDICAL CLAIMS

A. Routine Claims

None.

B. Special Claims

Motion by Boardmember Bergeron and second by Boardmember Reil to approve the Special Claims as presented.

Boardmembers discussed the claims regarding Member #5. These claims were from 2007 spinal decompression therapy sessions. However the claims were never billed to Premera or the Disability Board due to internal personnel issue at the doctor's office. A 2012 letter from the doctor requesting payment for the therapy sessions, totaling \$3,595.00, was included in the Board packet.

Motion by Boardmember Bergeron and second by Boardmember Reil to amend the motion to remove the claim pertaining to Member #5 from the Special Claims list. Motion carried unanimously (3-0).

At the question, motion carried unanimously (3-0) to approve the Special Claims as amended.

Motion by Boardmember Bergeron and second by Boardmember Reil to deny the Special Claim related to Member #5 due to late submission of the claim.

Boardmembers discussed the Disability Board Policies and Procedures noting, "Claims for reimbursement for necessary medical expenses must be submitted to any applicable insurance carrier(s) within the time limit the carrier establishes for filing claims, but in no event later than one year after the date the expense is incurred." The claims regarding Member #5 were from 2007.

At the question, motion carried unanimously (3-0) to deny the claim related to Member #5.

VI. PRE-APPROVED RECURRING LONG TERM CARE CLAIMS

Pre-Approved recurring long-term care claims were included in the Board packet.

VII. STAFF REPORTS

None.

VIII. UNFINISHED BUSINESS

Ms. Dillon explained that on March 5, 2012, staff realized there were no necessary actions for the LEOFF 1 Disability Board to take at the March 6, 2012 meeting. Staff looked to the policy manual for the process to cancel the meeting but found there is no such provision in the current LEOFF 1 Disability Board Policies and Procedures manual.

Motion by Boardmember Reil and second by Boardmember Bergeron to adopt the following amendment to the LEOFF 1 Policies and Procedures Section II, Item 11 Cancelled Meetings:

The Chair of the Disability Board or his/her designee may cancel a regularly scheduled Disability Board meeting with 24 hours notice where the Board has no necessary actions to take at a regularly scheduled meeting or for other reasons related to public health, safety or for good reasons making a meeting impossible or impractical. Notice of a canceled meeting shall be given on the Disability Board website.

At the question, motion carried unanimously (3-0) to approve the meeting cancellation amendment.

IX. NEW BUSINESS

None.

X. ANNOUNCE DATE & TIME OF NEXT MEETING

The next Disability Board meeting will be held on Tuesday, June 5, 2012.

XI. ADJOURNMENT

By general consensus, the meeting was adjourned at 6:27 p.m.