

**CITY OF BELLEVUE  
LEOFF 1 DISABILITY BOARD  
Meeting Minutes**

August 2, 2011  
5:30 p.m. – Administration  
6:00 p.m. – Business Meeting

Conference Room 1E-118  
Bellevue City Hall

**MEMBERS PRESENT:** Chairperson Susan Neiman  
Boardmember Wayne Bergeron  
Councilmember John Chelminiak  
Boardmember Bryan Reil

**MEMBERS ABSENT:** Councilmember Claudia Balducci

**OTHERS PRESENT:** Paula Dillon, Human Resources  
Warren Merritt, Fire Department  
Siona Windsor, City Attorney's Office

**MINUTES TAKER:** Michelle Cash

**I. CALL TO ORDER**

The meeting was called to order at 6:04 p.m. by Chair Neiman.

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

**Motion by Boardmember Bergeron and second by Boardmember Reil to approve the June 14, 2011 Disability Board Regular Meeting minutes as presented. Motion carried unanimously (4-0).**

**Motion by Boardmember Bergeron and second by Councilmember Chelminiak to approve the July 12, 2011 Disability Board Regular Meeting minutes as presented. Motion carried unanimously (4-0).**

**IV. CONSIDERATION OF APPLICATIONS FOR DISABILITY ALLOWANCES**

A. Applications for Disability Allowances

None.

B. Applications for Disability Allowances Greater than 1 month

None.

**V. CONSIDERATION OF MEDICAL CLAIMS**

A. Routine Claims

**Motion by Boardmember Reil and second by Councilmember Chelminiak to approve the Routine Claims as presented. Motion carried unanimously (4-0).**

B. Special Claims

**Motion by Boardmember Bergeron and second by Councilmember Chelminiak to approve the Special Claims.**

Ms. Dillon explained that a claim was received from Member #58 with limited documentation. Therefore, an explanation of the claim with copies of bills from the provider was requested so the claim could be properly reviewed. Ms. Dillon explained that this documentation is a listed requirement in the Disability Board Policies and Procedures manual.

Member #58 submitted a letter to the Board indicating his frustration about the request for further documentation. Ms. Windsor suggested that there may have been a misunderstanding and that Member #58 may have thought that the claim was initially denied, when in fact the claim had not been reviewed by the Board.

Boardmembers reiterated the need for complete documentation and discussed their dedication to HIPPA guidelines when reviewing claims.

**At the question, motion carried unanimously to approve the Special Claims as presented (4-0).**

**VI. PRE-APPROVED RECURRING LONG TERM CARE CLAIMS**

Ms. Dillon explained that Member #121's claim was new last month as a Special Claim. Therefore, this claim is now part of the Pre-Approved Recurring Long Term Care Claims. She clarified that there are currently two members with in-home care and two members with assisted living care.

**VII. STAFF REPORTS**

None.

**VIII. UNFINISHED BUSINESS**

None.

**IX. NEW BUSINESS**

None.

**X. ANNOUNCE DATE & TIME OF NEXT MEETING**

Due to the Labor Day holiday and City Council schedule, the next Disability Board meeting will be held on Tuesday, September 13, 2011.

**XI. ADJOURNMENT**

By general consensus, the meeting was adjourned at 6:15 p.m.