

**CITY OF BELLEVUE  
LEOFF 1 DISABILITY BOARD  
Meeting Minutes**

December 3, 2013  
5:30 p.m. – Administration  
6:00 p.m. – Business Meeting

Conference Room 1E-118  
Bellevue City Hall

**MEMBERS PRESENT:** Chairperson Susan Neiman  
Boardmember Wayne Bergeron  
Boardmember Bryan Reil

**MEMBERS ABSENT:** Councilmember Claudia Balducci  
Councilmember John Stokes

**OTHERS PRESENT:** Paula Dillon, Human Resources  
Siona Windsor, City Attorney’s Office

**MINUTES TAKER:** Michelle Cash

**I. CALL TO ORDER**

The meeting was called to order at 6:02 p.m. by Chair Neiman.

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

**Motion by Boardmember Bergeron and second by Boardmember Reil to approve the November 5, 2013 Disability Board Regular Meeting minutes as presented. Motion carried unanimously (3-0).**

**IV. STAFF REPORT**

With regret, Ms. Dillon informed Boardmembers that Member #59 passed away on November 21, 2013.

Ms. Dillon reported that the updated Met-Life Long-Term Care Report has not been released. Committee members agreed to keep current rates the same until the report has been released/updated.

**V. CONSIDERATION OF APPLICATIONS FOR DISABILITY ALLOWANCES**

A. Applications for Disability Allowances

**Motion by Boardmember Bergeron and second by Boardmember Reil to approve the Applications for Disability Allowances as presented. Motion carried unanimously (3-0).**

B. Applications for Disability Allowances Greater than 1 month

None.

**VI. CONSIDERATION OF MEDICAL CLAIMS**

A. Routine Claims

**Motion by Boardmember Bergeron and second by Boardmember Reil to approve the Routine Claims as presented. Motion carried unanimously (3-0).**

B. Special Claims

**Motion by Boardmember Bergeron and second by Boardmember Reil to approve the Special Claims as presented.**

Committee members discussed Member #16's claim for CPAP supplies, which were purchased from an out-of-network supplier. Ms. Dillon explained the challenges in determining an in-network supplier for durable goods. Ms. Windsor stressed that it is the member's responsibility to locate in-network suppliers, which may include contacting Premera for a list of providers.

Boardmembers directed staff to notify Member #16 that future in-network rates will be paid for out-of-network durable good claims unless there is substantial documentation noting why an out-of-network supplier is selected. Boardmembers also requested that all of the LEOFF 1 members be reminded to use in-network providers.

**At the question, motion carried unanimously (3-0) to approve the Special Claims as presented.**

**VII. PRE-APPROVED RECURRING LONG-TERM CARE CLAIMS**

The pre-approved recurring long-term care claims were reviewed and included in the Board packet.

**VIII. UNFINISHED BUSINESS**

None.

**IX. NEW BUSINESS**

None.

**X. ANNOUNCE DATE & TIME OF NEXT MEETING**

The next Disability Board meeting will be held on Tuesday, January 7, 2014.

**XI. ADJOURNMENT**

By general consensus, the meeting was adjourned at 6:25 p.m.