

In the event of an emergency in your building, we share a common goal to mitigate the damage and disruption. Our best opportunity to do so is to work with your personnel who have unique skills, knowledge and information about your building such as:

- Fire/life safety system impairments
- Operation of the fire alarm system, smoke control system and public address system.
- Sprinkler system floor control valves, fire pumps and pressure reducing valves.
- Building Management System
- Elevators
- Hazardous materials (quantities, locations and containments)
- Emergency evacuation procedures.

All buildings classified as a high-rise in accordance with the International Building Code are required to have a Qualified Building Representative available to the Fire Department in an emergency. The Qualified Building Representative must be available via phone within 10 minutes upon request and available onsite within 1 hour upon request.



It is possible that the skills, knowledge and information required for a building may require multiple individuals to respond. It is also possible for a Qualified Building Representative to represent multiple buildings.

When reporting to the building, unless otherwise directed you should report to the Fire Command Center and identify yourself as the Qualified Building Representative and assist the Incident Commander as directed.